

6/4/16

Summary of Michigan Continuing Education requirements

**This document is intended only as an educational resource. Michigan's Department of Licensing and Regulatory Affairs (LARA) published the authoritative document here:*

http://w3.lara.state.mi.us/orr/Files%5CAdminCode%5C1120_2012-113LR_AdminCode.pdf. If there are any discrepancies, LARA's publication is entirely authoritative.

Psychology licensure functions on a 2-year cycle, all of the language in the new statute should be interpreted in reference to your own 2-year license cycle. Therefore, you should check the status of your license, including the renewal date at this website: <https://w2.lara.state.mi.us/VAL/License/Search>.

1. The first date CEs are due is either 9/1/2019 or 9/1/20, depending on your license cycle. See chart at bottom of this document.
2. CE requirements apply to the LP, DLP, LLP licenses only. They do not apply to TLLP licenses.
3. 30 CE credits are required every 2-year license cycle. CE credits are not retroactive, nor do they carry over. In other words, all CE credits expire at the end of your license cycle, and you begin again with 0.
 - Example A: If your license expires on 8/31/19, then you cannot count CE credits from 2016.
 - Example B: If you earn 45 CE credits during one license cycle, it does not mean that you only need 15 CEs for the next license cycle.
4. CE credits are not required for someone's first licensure cycle. All subsequent license cycles are subject to the CE requirement.
5. Documentation of CE credits must be maintained for 3 years after your license renewal. For example, if your license renews on 9/1/19, then you must retain your proof of CE for that license period (9/1/17 – 8/31/19) for at least the next 3 years (i.e. until 9/1/22).
6. You cannot accrue more than 12 CE credits in any 24-hour period.
7. You cannot take the same CE course (or a nearly identical course) twice and count them both towards your 30 CE credits.
8. At least two (2) CE credits must be earned in the area of "pain and symptom management" during every license cycle. This includes courses in behavior management, psychology of pain, pharmacology, behavior modification, stress management, clinical applications, and drug interventions as they relate to professional practice.
9. At least three (3) CE credits must be earned in the area of ethics during every license cycle.
10. There are a wide variety of methods to earn CE credits. Options include:
 - Complete an in-person, web-based, or self-study program that is sponsored by the American Psychological Association (APA), a sponsor approved by APA, Association of State and Provincial Psychology Boards (ASPPB), state psychology board, Michigan certification board for addiction professionals, Canadian Psychological Association, or American psychotherapy association. Maximum = 30 CE credits per license cycle.
 - Pass a postgraduate course in psychology from an accredited program. Earn 5 CE credits for each academic credit-hour passed. Maximum = 20 CE credits per license cycle.
 - Present a psychology CE program that is not part of your regular job duties. For example, someone whose primary job is teaching would not be able to count their regular course-load for CE. Earn 2 CE credits for each 50-60 minutes of presentation time. No CE credits for preparation time. Maximum = 20 CE credits per license cycle.
 - Present a poster, paper, etc. to a psychological organization. Earn 2 CE credits for each 50-60 minutes of presentation time. No CE credits for preparation time. Maximum = 20 CE credits per license cycle.

- Publish an article about psychology practice in a peer-reviewed journal. Earn 5 CE credits if you are the 1st author. Earn 2 CE credits as a secondary author. Maximum = 20 CE credits per license cycle.
- Publish an article about psychology practice in a non-peer-reviewed journal, newsletter, or magazine. Earn 1 CE credit for each published article. Maximum = 3 CE credits per license cycle.
- Publish a psychology textbook chapter. Earn 5 CE credits if you are the 1st author. Earn 2 CE credits as a secondary author. Maximum = 20 CE credits per license cycle.
- Publish a psychology book. Earn 20 CE credits; earn 10 CE credits if the book is self-published. Maximum = 20 CE credits per license cycle.
- Identify, research, and resolve an event/issue related to clinical or professional practice. Earn 1 CE credit for each 50-60 minutes spent on this activity. Maximum = 5 CE credits per license cycle.
- Participate on a state or national committee/board. Must attend more than 50% of meetings or activities. Maximum = 5 CE credits per license cycle.
- Participate as a student/learner in a postdoctoral training program. Maximum = 10 CE credits per license cycle.
- Serve as a surveyor for accreditation/certification on behalf of APA, Committee on Accreditation, CARF, or the Joint Commission. Maximum = 10 CE credits per license cycle.
- Participate on a committee regarding psychology quality, utilization review, or patient care. Maximum = 10 CE credits per license cycle.
- Serve as an instructor for the first time for psychologists or a postdoctoral training program. Earn 2 CE credits for each 50-60 minutes of presentation time. No CE credit for preparation time. Maximum = 10 CE credits per license cycle.
- Provide clinical supervision for master's, doctoral, or postdoctoral students that is not part of your regular job description. (For example, this might include volunteering as an internship or practicum supervisor). Earn 1 CE credit for each 50-60 minutes of supervision. Maximum = 10 CE credits per license cycle.
- Participate in peer supervision or consultation with colleagues (e.g. case consultation, literature review, learning skills for a new area of practice). Earn 1 CE credit for each 50-60 minutes of participation. Maximum = 10 CE credits per license cycle.
- Participate in case conferences for clinical training, including multidisciplinary case conferences. Earn 1 CE credit for each 50-60 minutes of participation. Maximum = 10 CE credits per license cycle.
- Provide individual supervision for a TLLP/LLP/DLP, beyond supervision hours required by law. Providing required supervision does not count. Providing supervision based on a disciplinary sanction does count. Earn 1 CE credit for each 50-60 minutes of supervision. Maximum = 10 CE credits per license cycle.
- Receive individual supervision from a licensed psychologist, beyond hours required by law. For example, receiving required supervision as a TLLP/LLP/DLP does not count. Receiving supervision for a disciplinary sanction does not count. Earn 1 CE credit for each 50-60 minutes of supervision. Maximum = 10 CE credits per license cycle.
- Participate in a panel discussion relevant to psychology for an approved CE activity or an organized health care setting. Earn 1 CE credit for each 50-60 minutes of participation. Maximum = 5 CE credits per license cycle.
- Obtain certification by the American Board of Professional Psychology (ABPP) or the Michigan certification board for addiction professionals. Maximum = 20 CE credits per license cycle.
- Participate in the development of a national examination for psychologists. Maximum = 5 CE credits per license cycle.

License Renewal Year	Time period to earn CEs for next license renewal	# of CEs required	CEs are Due
2015	Follow 2017 renewal guidelines. CEs not due until 2019.		
2016	Follow 2018 renewal guidelines. CEs not due until 2020.		
2017	CEs are not due until 2019. Start earning CEs on 9/1/17 for your 2019 license renewal.		
2018	CEs are not due until 2020. Start earning CEs on 9/1/18 for your 2020 license renewal.		
2019	Sept 1, 2017 – August 31, 2019	30	September 1, 2019
2020	Sept 1, 2018 - August 31, 2020	30	September 1, 2020